

AGRO-MARKETING AND TRADE AGENCY VACANCY ADVERTISEMENT

Position : Internal Auditor Patterson Grade C4
Reports to : Managing Director
Duty station : Windhoek

Minimum Requirements: A Degree in Accounting, Finance, Auditing and/or equivalent at NQF Level 8 from an accredited institution. Three (3) years of appropriate experience. A valid Driver License. Certification in Internal Auditing will be an added advantage.

Competencies: Ability to review financial and accounting AMTA accounting standards as needed to conduct audits, Knowledge of generally accepted accounting principles (GAAP) to include payroll accounting, tax accounting, budgeting, and basic bookkeeping as needed to conduct audits, Knowledge of financial statements such as balance sheets, income statements, invoices, receipts, check stubs, deposit slips, time sheets or payroll receipts, Knowledge of generally accepted auditing standards (GAAS) as needed to conduct audits, Knowledge of government related accounting rules needed to fully understand the transactions under examination and to conduct audits, and ability to communicate orally to include speaking clearly

Primary purpose of the job: The Internal Auditor shall conduct operational and financial audits of all AMTA Departments and Directorates and/or functions. The Auditor performs professional, advanced-level, financial-related, performance-related audits in accordance with General Accepted Auditing Standards.

Interested applicants should address their application cover letter and updated CV to the **Ad Interim Managing Director, Agro Marketing and Trade Agency, P.O Box 350, Windhoek** OR Submit to HR Office by hand at **Erf 209 Industria Road, Lafrenz Industrial Area.**

Note that, Applicants who fail to do the following will be automatically disqualified:

- a) fail to attach originally certified copies of educational qualification and work testimonials;
and
- b) fail to attach foreign qualifications evaluations by NQA (if applicable).

Only shortlisted candidates will be notified and no documents will be returned. Candidacy is limited to Namibian citizens and successful candidate will be required to provide valid Certificate of Conduct from the Namibian Police. **NO fax, emails, and late applications will be considered.**

NB: Preference will be given to applicants from designated groups in terms of the Affirmative Action (Employment) Act, (Act No. 29 of 1998) and who meets the Job Requirements.

Enquiries : Ms. Michal Ngaisiue – Human Resource
Tel : 061 202 3300/181

Closing Date : Friday, 06 December 2024